

**MINUTES OF THE REGULAR MONTHLY MEETING
TOWNSHIP OF OCEAN BOARD OF EDUCATION
May 17, 2011**

CALL TO ORDER

The Board President, Mrs. Denise Parlamas called the Regular Monthly Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

STATEMENT OF NOTICE

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, May 17, 2011 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website www.ocean.k12.nj.us on May 9, 2011.
2. Notice of the meeting was transmitted to the Asbury Park Press, Atlanticville, and the Coaster Newspapers on May 9, 2011.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on May 9, 2011.

ROLL CALL

The following members were present: Mr. Robert Acerra, Mr. Michael Beson, Mrs. Angela Finch, Mr. Joseph Hadden, Mr. Richard Long, Mr. Sean Moore, Mrs. Denise Parlamas, Mrs. Anne Marie Sparaco, and Mrs. Sylvia Sylvia.

PRESIDENT'S REPORT – No Report

STUDENT REPRESENTATIVES – No Report – Not in attendance

SUPERINTENDENTS REPORT – Mr. Lysko

Mr. Lysko made the following announcements:

Students Rebuild: Japan—folding cranes to support rebuilding in Sendai.

In the aftermath of Japan's devastating earthquake, [Paper Cranes for Japan](#) gives young people a way to take action. Through a simple, powerful gesture of making and mailing in a paper crane, students worldwide are promoting hope, healing and triggering dollars for reconstruction (\$2 for each origami crane received). Ocean Township joined the thousands of young people around the world who are participating in [this challenge](#).

The students at Wanamassa and Ocean Township Elementary School created paper cranes and sent them to "Students Rebuild." The founder of Amazon.com donated \$2.00 per crane to the relief efforts for the Tsunami/Earthquake efforts in Japan.

Wanamassa School created 530 cranes and OTES created 626 cranes, together sending over 1150 cranes to the cause.

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OTES 3rd grade student, **Michael Suyama** worked with OTES librarian **Jackie Reeve** to organize the school-wide effort creating more than 50 intricate cranes himself and demonstrating to students how to create more complicated 3-D versions. **Michael** has grandparents and immediate family members in Tokyo, Japan, that survived the disasters. **Michael** is a student of **Mrs. Sandra Kelly**, who also has immediate family members living in the vicinity of the disaster. **Mrs. Kelly's** family members also survived the disasters.

You may read more about the project at: <http://studentsrebuild.org/japan/>

We are proud of all the students who participated in this project and thank them for their efforts in making a difference!

PUBLIC COMMENTS - AGENDA ITEMS:

Mrs. Parlamas made a Public announcement and opened the meeting for Public comment on Agenda items.

1. Mrs. Alto, parent, asked about student placements at Daytop School. Administrator discussed the school and its program of drug treatment.

APPROVAL OF MINUTES – Mr. Moore

Mr. Moore made a motion, seconded by Mrs. Finch for approval of the minutes as amended of the March 29, 2011 re-organization meeting and of the April 26, 2011 meeting.

Motion(s) carried 7-0-2 (Mr. Acerra & Mr. Moore abstained on March 29, 2011 minutes.

Motion(s) carried 8-0-1 (Mr. Beson abstained on April 26, 2011 minutes)

APPROVAL OF BILLS – Mr. Moore

Mr. Moore made a motion, seconded by Mr. Beson, for approval of the following paid items:

Bills List	May 17, 2011	3,065,211.03
Payroll	April 29, 2011	1,844,526.13
Employer FICA	April 29, 2011	30,301.40
Payroll	May 13, 2011	1,820,720.90
Employer FICA	May 15, 2011	<u>28,922.54</u>
Total		<u>\$ 6,789,682.00</u>

Motion(s) carried 9-0.

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COMMITTEE REPORTS

CO-CURRICULAR STUDENT ACTIVITIES – No Report

COMMUNITY LIAISON & COMMUNICATIONS – No Report

FINANCIAL MANAGEMENT & RESOURCE SERVICES – Mr. Moore

Mr. Moore made a motion, seconded by Mrs. Parlamas, for approval of the following item(s):

1. **Acceptance and Certification of Monthly Financial Reports**

The following resolution certifies that budget balances at the end of April were adequate to pay all remaining obligations of the 2010-2011 school year and that account groupings required by the State have adequate balances. The Board is also certifying that the independent reports of the Treasurer and the Business Office are in agreement.

RESOLUTION

Pursuant to N.J.A.C. 6:20-2.12 (d), the Township of Ocean Board of Education accepts the Board Secretary/School Business Administrator's Certification as of April 30, 2011 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Township of Ocean Board of Education; and

Pursuant to N.J.A.C. 6:20-2.12 (e), we the members of the Township of Ocean Board of Education, of the County of Monmouth, after having reviewed the REPORT OF THE SECRETARY and upon consultation with the appropriate officials, certify that as of April 30, 2011 it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and

The Township of Ocean Board of Education hereby accepts the Board Secretary's Report and Treasurer of School Monies Report, which said reports are in agreement for the month ending April 30, 2011.

2. **Transfers**

The following motion is to transfer monies from one account in the budget to another and provide the adequate balances referred to in the first motion.

Move for approval of the attached RESOLUTION dated April 30, 2011 covering APPROPRIATION TRANSFERS in the 2010-11 GENERAL FUND 10; said transfers shall result in no change in the total original Appropriations.

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3. **Use of Facilities**

Move for approval of the Use of Facilities according to the attached list dated May 17, 2011.

4. **Security Drill Reports:**

a. **Fire Drill Report for the Month Ending – April 2011**

Ocean Township High School.....April 14, 2011
Twp. of Ocean Interm. School.....April 11, 2011
Ocean Township Elem. School..... April 4, 2011
Wanamassa Elem. School..... April 6, 2011
Wayside Elem. School April 4, 2011

b. **Lockdown Drill/Active Shooter Report for the Month Ending - April 2011**

Wanamassa Elem. School.....April 28, 2011

c. **Bomb Drill Report for Month Ending – April 2011**

Twp. Of Ocean Interm. SchoolApril 28, 2011

a. **Evacuation Drill Report for Month Ending - April 2011**

Ocean Township High School.....April 27, 2011
Ocean Township Elem. School.....April 30, 2011
*Evacuation to basement for severe weather emergency
Wayside Elem. SchoolApril 14, 2011

5. **Approval for the Requisition for Taxes for the 2011-2012 School Year**

Move for approval the requisitioning of taxes from the Township of Ocean and the Village of Loch Arbour in the total amount of \$58,817,908 for the 2011-2012 school year as per the attached breakdown.

6. **School Buses:**

Move for approval the purchase of (2) two 2012 model year, 'Special Needs' 24 passenger buses from American Bus & Coach, LLC of Iselin, NJ, the successful bidder from the MRESC cooperative bid Item #3 in the amount of \$122,645.92 (One for \$63,185.08 and one for \$59,460.84). The 'Special Needs' buses will be funded by the IDEA ARRA federal special education grant funds.

7. **Approval of Cooperative Purchasing Services for the 2011-2012 School Year**

Move for approval the Educational Data Services (EDS) Cooperative Purchasing Program, at a fee of \$11,940 for the following supplies:

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Office & Computer	Copy Duplicator	Science
Industrial Arts	Fine Arts	Physical Education
Health	Audio/Visual	Athletic
Custodial	Family & Consumer Science	

Note: By participating in this cooperative purchasing program the District realized a savings of \$149,571 for the 2011-2012 school year, under state contract pricing.

8. **Interdistrict Public School Choice Program**

WHEREAS the Interdistrict School Choice Program (N.J.S.A. 18A:36B-14-24) was signed into law by Governor Christie on September 10, 2010 and will commence with the 2011-12 school year, and

WHEREAS the program is designed to increase educational opportunities for students and their families by providing students with the option of attending a public school outside their district of residence without cost to their parents, and

WHEREAS students will be able to choose to go to a school outside their district of residence if the selected school is participating in the choice program, and

WHEREAS the district of residence shall not prevent or discourage its students from participating in the Interdistrict School Choice Program,

WHEREAS pursuant to N.J.S.A. 18A:36B-8a(1) and subject to approval of the Commissioner of Education, the board of education of the district of residence may limit the number of its district students allowed to participate in the choice program by adopting a resolution, to do the following:

1. Restrict enrollment of its students in a choice district to a maximum of 10 percent of the number of students per grade level per year in the sending district and
2. Restrict enrollment of its students in a choice districts to a maximum of 15 percent of the total number of students enrolled in the sending district. (N.J.S.A. 8a(2) and,

WHEREAS the calculation of enrollment of the district of residence must be based on the October ASSA and the method to be used in calculating enrollment is described in N.J.S.A. 18A:36B-8b (3), and

WHEREAS in the event a district adopts any resolution restricting the enrollment of its students in choice districts and student requests for participation exceed the limits set by the district of residence, the district must conduct a lottery.

NOW THEREFORE BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Township of Ocean Board of Education in the County of Monmouth, New Jersey adopts a 10% percent cap by grade and a 15% percent cap by

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sending district in the number of students that may opt to attend a district of choice,

BE IT FURTHER RESOLVED that the Superintendent is authorized and directed to establish and conduct a lottery if the number of interested students exceeds this ten percent limit in any grade and fifteen percent limit by sending district.

Motion(s) carried 9-0

INSTRUCTION, EDUCATION & TECHNOLOGY – Mr. Long

Mr. Long made a motion, seconded by Mr. Acerra, for approval of the following item(s):

1. **Professional Development Activities – Staff**

Move to approve the attached memorandum dated May 13, 2011 re: Staff Professional Development Activities in accordance with District Policy 6471 and NJAC 6A:23B. The attendance at said activities is fiscally prudent and will promote the delivery of instruction and/or will further the efficient operation of the district.

Reimbursement for travel and related expenses shall be according to the Department of the Treasury guidelines in NJOMB circular 06-02 and A-87.

2. **Addendum to Out of District Private Tuition**

Move to approve an addendum to out of district private tuition for the 2010-2011 school year in accordance with the attached memorandum dated May 3, 2011.

3. **Addendum to Out of District Public Tuition**

Move to approve an addendum to out of district public tuition for the 2010-2011 school year in accordance with the attached memorandum dated May 4, 2011.

4. **Practicum Students**

Move to approve practicum students, for the Spring and Summer months 2011, in accordance with the attached memorandum dated May 6, 2011.

5. **Student Observers**

Move to approve student observers, for the months of May and June 2011, in accordance with the attached memorandum dated May 6, 2011.

6. **Student Observer**

Move to approve Felicia Tvrdik, a student at Grand Canyon University, to observe in Mrs. Ruland's fifth grade class, in accordance with the attached memorandum dated May 13, 2011.

7. **Trip Request**

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Move to approve the following trip request:

Group:	FCCLA
Number of Students:	8
Date:	Departure: Thursday, July 8, 2011 (4:00 am) Return: Tuesday, July 14, 2011
Destination:	Anaheim, CA
Purpose:	Compete in National FCCLA Events
Transportation:	School Bus to Newark Airport Continental Airlines from Newark to Anaheim
Teacher Chaperones:	1
Parent Chaperones:	0
Cost per pupil:	\$1,400.00 (paid by student and fundraising)

Motion(s) carried 9-0.

NEGOTIATIONS – Mr. Beson

Mr. Beson updated the public that both the Board of Education and the Township of Ocean Education Association have been meeting and that they look forward to continued meetings and reaching an amicable agreement.

PERSONNEL – Mrs. Sparaco

Mrs. Sparaco made a motion, seconded by Mr. Moore, for approval of the following Item(s):

1. **Tenure List**

Move to approve tenure during the 2011-2012 school year in accordance with the attached list dated May 6, 2011.

2. **Non-Tenured Custodian/Maintenance/Grounds**

Move to approve the renewal of non-tenured custodians, maintenance and grounds personnel for the fixed term of July 1, 2011 – June 30, 2012, in accordance with the attached list dated May 6, 2011.

3. **Contract Not Offered for the 2011-2012 School Year**

Move to approve that a contract not be offered to Arthur Ernst, Music Teacher, High School for the 2011-2012 school year.

4. **Suspension of Staff Member – With Pay**

Move to approve the suspension with pay, of John Iurato, Social Studies Teacher, High School, effective May 2, 2011.

5. **Resignation**

Minutes of the Regular Monthly Meeting - May 17, 2011 Continued:

Move to approve the resignation of Elyse Reagan, Mathematics Teacher, Township of Ocean Intermediate School, effective June 30, 2011.

6. **Disability Retirement**

Move to approve a disability retirement for Estalee Levbarg, Speech Language Specialist, Ocean Township Elementary School, retroactive to February 1, 2011.

7. **Rehired Instructional Assistants and Instructional Assistants/Bus Aides for the 2011-2012 School Year**

Move to approve that the following Instructional Assistants and Instructional Assistants/Bus Aides be rehired for the 2011-2012 school year, effective September 1, 2011:

OTES

Jeannete Aiken
Diane Brousell
Marilyn Eliadis
Carol Francese
Keri Griffin
Joyce Hoffmann
Mary Ann Perrotto
Cathy Reu
Bernadette Spaeth
William Wishart
Cheryl Woolley

Wanamassa

Elisa Bagley
Diana Dunich
Jane Fries
Christine Fusco
Jenna Gilman
Tracy Kacandes
Anne Michelson
Carol Scollay

Wayside

Linda Fioravanti
Tami Kay
Fran Klein
Gail McInerney
Cheryl O’Gorman
Loretta Rumsey
Deborah Schultz
Betty Williams

Intermediate

Kathel Eckler
Albert Gross
Lisa Levy
Elizabeth McGrory
Andrew Pawlak
Robin Ragucci
Pam Testa
Bonnie Zimmerman

Bus Aides/

Transportation Department

Scott Broyles
Robert Cronin
Anthony Dudick
Pamela Hellwege
Marion Lutz

OTHS

Heidi Costa
Violet Eliadis
Lee Ann Ferrier
Michaela Gemignani
Dale Gordon

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Marc Hyndsman
Susan MacDonald
Tara Michaels
Muriel Papa
Mark Rawding
RoseAnn Speiwak
Karen Weinkofsky

8. **Approval of Salaries for the 2011-2012 School Year**

Move to approve the following salaries for the 2011-2012 school year for the following groups, in accordance with the attached lists dated May 6, 2011:

Administrators
Bus Drivers

9. **Approval of Salaries for the 2011-2012 School Year**

Move to approve the following salaries for the 2011-2012 school year for the following groups. Salaries will be revised upon successful completion of an accepted negotiated agreement:

Custodian, Grounds & Maintenance
Instructional Assistants/Bus Aides
Non-Affiliates
Secretaries
Teachers

10. **Staffing for the 2011 Extended School Year – Special Education Program**

Move to approve, per the attached memorandum dated May 3, 2011, teachers, nurses, and speech therapists for the 2011 Extended School Year – Special Education Program. The program will be held at the Wanamassa Elementary School from July 1, 2011 to August 12, 2011.

11. **Transfers**

Move to approve the following staff transfers for the 2011-2012. All transfers are effective September 1, 2011:

Christine Haney	From: Elementary Classroom Teacher, Wayside School
	To: Gifted & Talented Teacher, Intermediate School
Megan Haynes	From: Gifted and Talented Teacher, Intermediate School
	To: Elementary Classroom Teacher/5 th , Intermediate School
Kara Manna	From: Elementary Classroom Teacher, Wayside School

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Beth Peterno	To: Special Education Teacher, Wayside School From: Elementary Classroom Teacher, Wanamassa School
Summer Kabourakis	To: Special Education Teacher, Wanamassa School From: Guidance Counselor, High School
Laura Macaluso	To: Guidance Counselor, Intermediate School From: Guidance Counselor, Intermediate School
	To: Guidance Counselor, High School

12. **Choral Director**

Move to approve Mark Cook as Choral Director for the months of May/June 2011 in accordance with the attached memorandum dated April 28, 2011.

13. **Fall Coaching Assignments – 2011-2012 School Year**

Move to approve Fall Coaching assignments for the 2011-2012 school year in accordance with the attached list dated May 5, 2011.

14. **Revision to an Unpaid Family Leave of Absence**

Move to approve a revision to an unpaid family leave of absence, to reflect an earlier return date, for Susan Calabro, Computer Lab Assistant, Fifth Grade Wing/Intermediate School. Mrs. Calabro will return to work on May 16, 2011. (She was originally approved to return to work on May 27, 2011). While out on an unpaid family leave of absence Mrs. Calabro will be responsible for paying the 10% cost of her health insurance premium.

15. **Playground Aide**

Move to approve Brenda Karinja as a Playground Aide at the Wanamassa Elementary School for the 2010-2011 school year.

16. **Unpaid Family Leave of Absence**

Move to approve an unpaid family leave of absence for Craig Matthews, Custodian I, Township of Ocean Intermediate School, beginning May 6, 2011 and continuing through to June 30, 2011. Mr. Matthews is expected to return to work on July 1, 2011. While out on an unpaid family leave, Mr. Matthews will be responsible for the 10% contribution of his health insurance coverage.

17. **Issuance of Contract**

Move to approve that a contract be issued to the following:

To fill a vacancy position:

Genevieve Gallagher	Guidance Counselor – 5/7 time Wanamassa Elementary School Effective: September 1, 2011	\$38,500.00
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Minutes of the Regular Monthly Meeting - May 17, 2011 Continued:

18. **Retirements**

Move to approve the following retirements effective July 1, 2011:

Beryl Pedersen	Bus Driver, Transportation Department
Barbara Calvo	Art Teacher, Ocean Township Elementary School
Regina Coan-Beirne	L.D.T.C., Intermediate School

19. **Unpaid Family Leave of Absence**

Move to approve an unpaid family leave of absence for Colleen Latham, Health and Physical Education Teacher, Township of Ocean Intermediate School, beginning September 6, 2011 and continuing for a period of 12 weeks. Mrs. Latham's last day of work will be June 17, 2011. While out on unpaid family leave, Mrs. Latham will be responsible for paying the appropriate contribution towards her health insurance coverage. Mrs. Latham is expected to return to the classroom on Monday, November 28, 2011.

21. **Substitute Teachers**

Move to approve substitute teachers in accordance with the attached list dated May 16, 2011.

Motion(s) carried 8-0-1 on items #1-19 & 21 (Mr. Moore abstaining)

Except item #1: Mr. Townes, Did not carry 4-2-3 (no votes: Beson and Hadden, abstaining: Acerra, Moore and Sylvia)

Except item #1: Ms. Esposito, Did not carry 4-3-2 (no votes: Beson and Sylvia, abstaining: Acerra and Moore)

20. **Head Field Hockey Coach – 2011-2012 School Year**

Move to approve Denise D'Esposito as Head Field Hockey Coach for the 2011-2012 school year. Ms. D'Esposito's salary will be \$6,862.00 (Group II, Step 5).

Motion(s) Did not carry 0-7-2 on item #20 (with Mr. Acerra and Mr. Moore abstaining)

PLANNING & CONSTRUCTION – No Report

OLD BUSINESS - None

NEW BUSINESS – None

PUBLIC COMMENTS:

Mrs. Parlamas opened the meeting for any Public comments.

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1. Mrs. Alto, resident, questioned the Board regarding the personnel vote. The board Secretary explained the format and the votes taken in workshop and regular meetings.
2. Mr. Sylvia, resident, questioned the Board regarding the approval and the possible review by legal counsel of the non-tenured vote.
3. Mrs. Walsh, parent, raised a question about the field hockey coach and the next step in process to hire a coach. Superintendent discussed the re-posting and advertising of the position.
4. Sandy Abdel-Aziz, parent, asked about the decision regarding the field hockey coach and the next steps to be taken.
5. Mr. Hudson, resident, had a question regarding the vote at the workshop meetings and the subsequent vote at the regular Board of Education meeting. The Board of Education discussed the timing difficulties for this years' teaching staff renewals due to the late school board election and the re-organization meeting.

ADJOURNMENT: 8:30 p.m.

There being no further business, Mrs. Finch made a motion, seconded by Mrs. Sparaco, that the meeting be adjourned. This motion carried 9-0.

Respectfully submitted,

Kenneth Jannarone
School Business Administrator/Board Secretary